



# HAMBURG

UNITED METHODIST CHURCH

## Wedding Information Sheet

116 Union Street

Hamburg NY, 14075

P: 716-649-8080

Office@hamburgumc.org

<b>Ceremony Date &amp; Time</b>			
<b>Rehearsal Date &amp; Time</b>			
Name of Bride		Name of Groom	
Bride Phone Number		Groom Phone Number	
Bride Email		Groom Email	
Bride Date of Birth	/ /	Groom's Date of Birth	/ /
Baptism/ Church Membership		Baptism/ Church Membership	
Unity Candle	Yes / No	Communion	Yes / No
Other Unity Liturgy			
Aisle Runner <i>(60 Ft- No Plastic)</i>	Yes / No	Candelabra	Yes / No
Photographer Contact Information		Videographer Contact Information	
Streaming Services	Yes / No	Wedding Hostess	Yes / No
Florist Contact		Reception Venue & Time	
Wedding Planning Contact		Phone Number & Email	
<b><i>Bridal Party Members (Please list in Order of Procession)</i></b>			
Maid/ Matron of Honor		Best Man	
Flower Girl		Ring Bearer	
<i>Special Seating: List other individuals who will be escorted or otherwise processing/ recessing</i>			
<b>Person Responsible for Flowers/ Candles After Ceremony</b>			
Receiving Line at Church	Yes / No	Dressing Location	Home / Church

Order of Service

Prelude Music		
Processional Music		
Bride's Processional Music		
Gathering		
Greeting		
Declaration of Intention		
Responses of Family & People		
Prayer		
Scripture		
Hymn #1		
Sermon		
Intercessory Prayer		
Exchange of Vows		
Exchange of Rings		
Unity Ceremony		
Declaration of Marriage		
Blessing		
Thanksgiving		
Communion	Yes	No
Kneeler	Yes	No
The Lord's Prayer		
Hymn #2		
Dismissal		
The Peace		
Recessional Music		

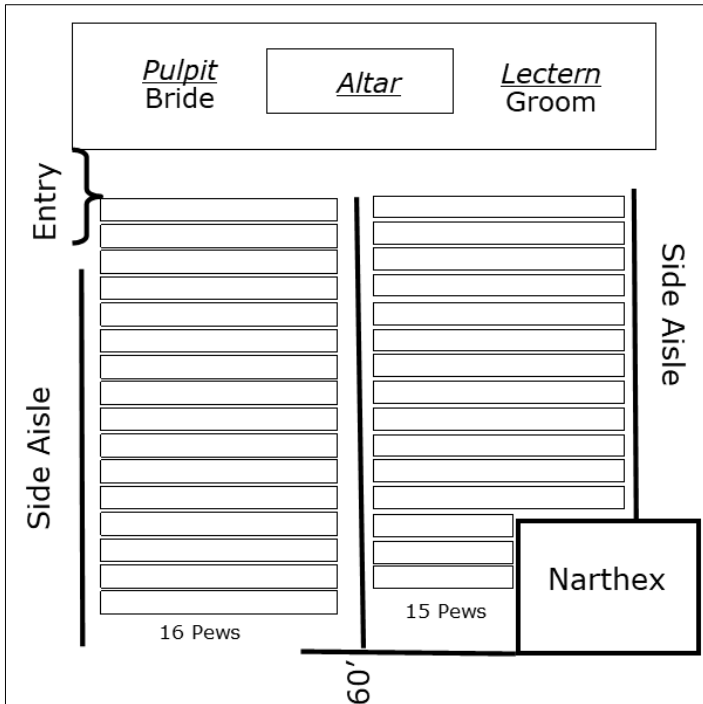
### 1. Fees

- Pastor- *Suggested \$250, Payable to Rev. David Nicol*
- Organist – *To Be Negotiated (Payable to: Jeannine VanWey, Music@hamburgumc.org)*
- Sexton- \$45.00 (*Payable to: Hamburg UMC*)
- A/V Tech- \$50.00 (*Payable to: John Fitzgerald*)
- Wedding Hostess- *Free Will Offering*

### 2. Reminders

- Wedding License to be turned into Pastor at Wedding Rehearsal
- Fees payable at Wedding Rehearsal
- No Tape/Screws allowed on Pews, 3M Hooks only
- Please have all Special music delivered to the church *no later than 7 days before the Rehearsal*

### 3. Sanctuary Map



## Wedding Hostess Ministry

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*The Wedding Hostess Ministry offers support and assistance for couples on their wedding day, from the rehearsal to their departure as a married pair. Their services include coordinated flower delivery, personalized assistance, and peace of mind.*

*To request for help from the ministry, inform the Pastor.  
The ministry operates on a free-will offering basis for their services.*

Ministry members: Sue Gagne, Lynn Kieber, Lynda Sentz, Cheryl Bell, Emily Caldwell, and Danielle Minotti.



#### Pre-Rehearsal

*The Couple will meet with a dedicated wedding hostess to conduct a walkthrough of the church and address any ceremony-related queries.*



#### Rehearsal

*The hostess will guide the bridal party through the rehearsal process, help organize them, and assist with specific arrangements.*



#### Wedding Day

*The hostess will arrive early to receive flowers, ensure the bridal party and special guests are seated correctly, and handle pre-ceremony details.*



#### Post Ceremony

*The hostess will guide the party out of the church, help with the receiving line if it's at the church, and pack up items on the altar.*